

CROSSING FRONTIERS



STUDENT GUIDE



Welcome to France!

Welcome to ESIGELEC!

Dear International Students,

Congratulations on being offered admission to ESIGELEC!

You are about to embark upon a journey, a first for some of you, during which you will discover a new country, a new culture, new people, and above all, you will re-discover yourself.

The 5th largest economy and the 2nd biggest exporter of services in the world, France has known several successes in the field of engineering: Airbus, the TGV (high-speed train), the Ariane rocket, to name just a few. France is also celebrated for its "savoir-vivre", the art of living well, besides being the most visited country on the planet!

Coming to live at ESIGELEC, you will have class work, practical work in our laboratories and other activities in the form of corporate networking, student-clubs and so on. The right approach and the right attitude will open many numerous opportunities and we encourage you to make the best of the experience.

The International Relations Office of ESIGELEC and the students' association will ensure that you settle in easily.

Irrespective of the duration of your stay in France, this Student Guide will serve you as a ready-reckoner in the days to come, as you prepare to embrace the exciting challenge that lies ahead!

We look forward to meeting you in Rouen soon,

Cyril MARTEAUX,
Director of International Relations & Programmes, ESIGELEC

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ESIGELEC

Graduate School of Engineering

Quick Glance



Founded in 1901, ESIGELEC offers a world class education in 12 different disciplines and ranks among the best French Engineering Schools. ESIGELEC is fully recognized by the French State and is supported by the Chamber of Commerce and Industry of Rouen (CCIR). Today the group ESIGELEC (ESIGELEC, IRSEEM) represents a higher education and research cluster in the field of engineering, having strong links with the corporate world playing an important role in the local economic development and having a strong international exposure.

The ESIGELEC family has grown to its current strength of 2060 members, including more than 1650 students. Among the 407 faculty and staff members, 134 are permanent staff, and 273 are local or foreign visiting professors coming from universities or from industry or independent professors.



Situated in close proximity to ESIGELEC is the Research Institute for Embedded Electronic Systems, IRSEEM, whose world-class facilities are made available to our corporate partners and to our students for practical and project work: two anechoic chambers including one which accommodate a vehicle, a mode-stirred chamber (MSC), test benches, workstations, simulation tools, modelling software, etc.

IRSEEM deals with Research, Development, Innovation and Transfer of Technology, in the domain of Embedded Systems and for the following sectors: Aeronautics, Automobile, Electronics and Telecommunication.

A new building of 4,000 square meters called CISE (Campus for Integration of Embedded Systems) and belonging to IRSEEM was inaugurated in 2012 and includes 4 research platforms: a platform for hybrid and electric vehicles, a common platform with AIRCELLE, a platform for autonomous navigation and a platform for micro-electronics.

Locations

The Group ESIGELEC is located in the city of Rouen in France and has 2 locations:

The Madrillet Technology Park of Rouen,

where we offer: 3-year Engineering Cycle leading to the famous French Engineering Degree, 2-year Master Programmes fully taught in English, 3-year PhD Programme and R&D.

ESIGELEC moved to its current location in 2004. It is a wooded area, amid several institutions of higher education, companies and research centers. Public transport facilities (metro / bus) allow for easy access to the city center of Rouen.

The City Center of Rouen,

where we offer: 2-year Integrated International Preparatory Cycle leading to the 3-year Engineering Cycle.

The city of Rouen offers an electric blend of technology, business and tourism. The capital city of the Upper-Normandy, with the fifth largest port in France, has a strong industrial presence and an immaculately maintained, historical city center.



Campus facilities

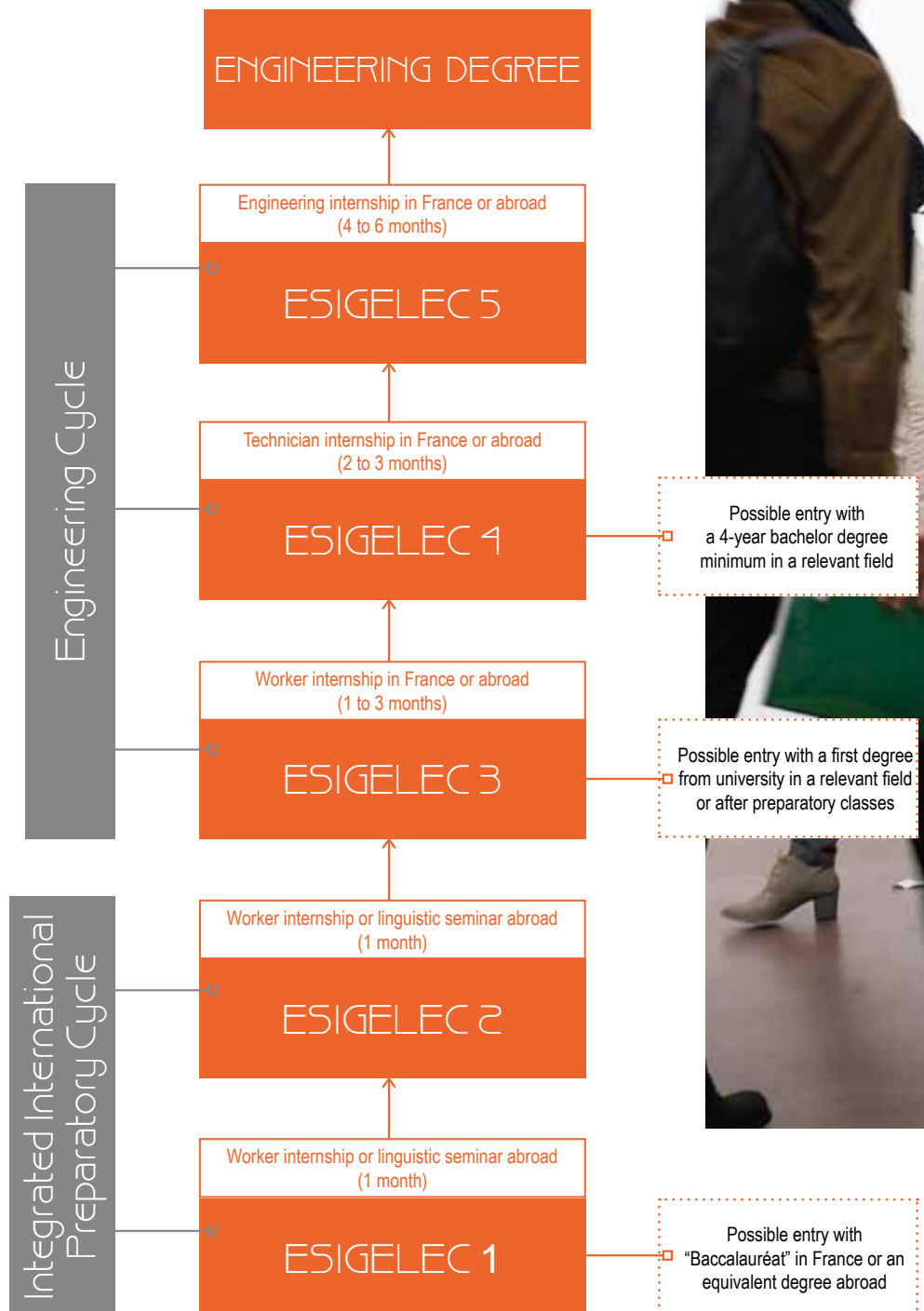
- 1 large amphitheatre with a 450 seating capacity
- 4 amphitheatres (90 - 250 seating capacity) with video projection facilities
- 13 laboratories
- A state-of-the-art research Institute
- 2 multimedia language rooms
- A library with thousands of books
- A student cafeteria
- Wi-Fi access on campus
- Student clubs

STUDYING AT ESIGELEC

The Engineering Programme Mostly taught in French

Programmes overview

Our students are exposed to various teaching practices by our own teaching faculty, by visiting professors from universities, by independent professors and representatives of industries, from France or abroad. This prepares them to confront the challenges of today's world. Industry-based projects, internships and project management courses also make our students highly employable when they graduate from ESIGELEC. A large number of international academic programmes is proposed to the local and international students.



• The 2-year Integrated International Preparatory Cycle

The Integrated International Preparatory Cycle is a 2-year training before getting into the Engineering Cycle	Duration	2-year programme
	Language	Taught in French
	Content	Mathematics, Physics, Foreign Languages, Communication, Engineering courses (Automation, Computer Science and Electronics)
	Eligibility	"Baccalauréat" in France, or equivalent degree abroad (10+2, A-Level, Gaokao, etc.).

• The 3-year Engineering Cycle

The Engineering Cycle is a 3-year training which leads to the Engineering Degree	Duration	3-year programme
	Language	Taught in French & in English
	Content	Broad-based courses in science and technology, economics and management, and advanced majors in twelve different streams of engineering.
	Eligibility	Having done 2 years of preparatory cycle or having done at least a bachelor's degree or any other first degree at university in France or abroad in a relevant field.

12 majors in technological fields are available from the middle of the second year in the Engineering Cycle:

Majors	
ISSET - French & English	Electronic Systems of Telecommunication Engineering
ICOM - French & English	Communications Engineering
ASR - French & English	Networks Architecture and Security
GSI - French & English	Information Systems Engineering
ARI - French & English	Automation and Industrial Robotics
ISE - French & English or 100% in English	Embedded Systems Engineering
GET - French & English	Electrical Engineering and Transport
MCTGE - French & English	Mechatronics and Electrical Engineering
EDD - French & English	Energy and Sustainable Development
ISYMED- French & English	Medical Systems Engineering
IA - French & English	Business Engineer
IF - French & English	Financial Engineer



The Linguistic and Scientific Adaptation Programme (ALS) leading to the Engineering Programme

Non-French speaking students can seek admission to the Engineering Programme upon successful completion of this programme. This programme includes French language modules, which entail general and specialised French language modules for engineering studies, and an exposure to French teaching methodology. This programme is composed of three different courses, which are proposed to the students in function of their academic background and French language level:

- The Linguistic and Scientific Adaptation Year (AALS),
- The Linguistic and Scientific Adaptation Semester (SALS),
- The Short Linguistic and Adaptation Cycle (BALS).



Eligibility	Courses	Year of entry
Degree corresponding to 4 years of Higher Education + A2 level in French language + 500 hours of French courses in the home country	Linguistic and Scientific Adaptation Year – AALS (From September to July)	4 th year of the Engineering Programme
High school's degree (A-Level, Baccalauréat, Gaokao, 10+2...) + A2 level in French language + 500 hours of French courses in the home country	Linguistic and Scientific Adaptation Semester – SALS (From September to July)	1 st year of the Engineering Programme
Degree corresponding to 4 years of Higher Education or high school's degree (A-level, Baccalauréat, GaoKao, 10+2...) + B1 level in French language + 500 hours of French courses in the home country	Short Linguistic and Scientific Adaptation Cycle – BALS 3 to 7 weeks at ESIGELEC during summer	4 th year of the Engineering Programme or 1 st year of the Engineering Programme

The Master Programmes (MST & MSc.)

Fully taught in English

• The Master Programmes in Sciences and Technology (MST)

Students can pursue their higher studies at the master's level, in the field of Information Systems or Electronic Embedded Systems. These programmes are entirely taught in English and lead to a Master's degree in Sciences and Technology. As in the case of the Engineering Cycle, the 2-year MST programmes are also fully recognised by the French Ministry for Higher Education and Research.

Students who have successfully completed a four-year Bachelor's degree in a relevant field will be considered for direct entry into the second semester, on the basis of a review/validation of their application by ESIGELEC and a personal interview.

- Master in Sciences and Technology, speciality "Electronic Embedded Systems" (MST EES)

Duration	2 or 3 academic semesters + semester of internship
Language of instruction	Taught in English
Content	Electronics and embedded systems. Design, development and production of electronic systems and equipments used in aeronautics, space and automobile industries. A few project management modules are also included in the programme.

- Master in Sciences and Technology, speciality "Information Systems" (MST IS)

Duration	2 or 3 academic semesters + semester of internship
Language of instruction	Taught in English
Content	Computer sciences, Information systems, Business intelligence, Networks, Programming, Databases, Cross-cultural awareness, Project and management modules.

• The MSc. Programme in Control and Embedded Instrumentation, in partnership with MANIPAL UNIVERSITY (MSc. CEI)

This programme is proposed in partnership with MANIPAL UNIVERSITY in India, with 1 semester of courses in India, 1 semester of courses in France, and a compulsory internship which can be done in France or abroad.

Duration	4 semesters maximum: 2 semesters of courses + 1 to 2 semester(s) of internship
Language of instruction	Taught in English
Content	Embedded systems. Control & instrumentation. Design, development and production of electronic systems and equipment used in aeronautics, space and automobile industries. A few management modules are also included in the programme.

Note: Students, who wish to get both degrees, i.e. from Manipal University and from ESIGELEC, must do an 8-month internship in the final semesters. This can be done partly in France and partly outside of France, or fully abroad with an internship agreement signed by Manipal University, as the French regulation does not allow students to do internships of more than 6 months.

The Doctoral Programme (French or English)

Research work, at a doctoral level, is conducted at ESIGELEC, under the aegis of the Research Institute IRSEEM. PhD students are registered in 3 doctoral institutions, associated with ESIGELEC.

The content of doctoral studies is defined jointly with the supervisors and in keeping with research areas of IRSEEM : Electronics & Systems / Automatics & Systems / Instrumentation, IT & Systems

Students with a Master's degree may apply. Foreign students having a Master's degree from abroad are also eligible and welcome. PhD studies are subject to availability of positions and funding.

The Exchange Programme

ESIGELEC signed agreements with several universities throughout the world in order to offer exchange programmes to students from its partner universities. Several options are available:

• Academic exchange

- **Non-degree programme:** students register in courses offered either in the Engineering programme (please refer to page 5) or in the Masters in Sciences and Technology programmes (please refer to page 6).

Prior to arrival in France, the 3 parties (i.e. the student, his/her home university and ESIGELEC) agree upon a study plan and a learning agreement is signed.

At the end of the exchange period, students transfer grades and credits back to their home university.

Students are not awarded a degree from ESIGELEC.

The number of places for exchange students in the Masters in Sciences and Technology is limited.

- **Double degree programme:** students take all the courses from the Engineering programme during minimum 4 semesters.

A double degree agreement must be signed by ESIGELEC and the students' home university prior to arrival.

At the end of the programme, students are awarded the Engineering Degree from ESIGELEC if they fulfill all graduation requirements.

• Internship/project in a research laboratory

ESIGELEC and its research institute IRSEEM offer a few projects to exchange students. To be offered a project, the student's background must match an ongoing research programme and appropriate funding must be available.

• Short programme

In the framework of specific agreements, ESIGELEC organizes tailor made short programmes, entirely in English. For example "Aeronautics in Normandy" for students from SUAI (Russia) or "the French Nuclear Fuel Cycle" for students from the University of Pittsburgh (USA).

Duration	From 2 weeks (minimum) up to 4 semesters (maximum)
Language of instruction	French and/or English
Content	1. Academic exchange = courses to be chosen from the Engineering programme or the Masters' Programmes or 2. Internship/project in a research laboratory or 3. Short programme
Eligibility	Nominated students from ESIGELEC's partner universities



Academic calendars (except for internships)



Engineering Programme

Integrated International Preparatory Cycle

1 st & 2 nd years	Start Date	End Date
	September	June

Engineering Cycle

	Start Date	End Date
1 st year	September	End of May
2 nd year	September	End of May
3 rd year	September	End of January

MSc. & Master Programmes

Master EES & IS

	Start Date	End Date
MST – EES*	October N or February N+1	January N+2
MST – IS*	February N or September N	July N+1

MSc. CEI (in partnership with Manipal University)

	Start Date	End Date
MSc – CEI*	February in ESIGELEC	June

Linguistic and Scientific Adaptation Programme

	Start Date	End Date
AALS A year of courses	September	July
SALS 1 semester of courses	February	July
BALS 3 to 7 weeks of courses	July/August	August

*MST – EES: Master in Sciences & Technology, speciality "Electronic Embedded Systems"

*MST – IS: Master in Sciences & Technology, speciality "Information Systems"

*MSc – CEI: MSc. "Control & Embedded Instrumentation"

Application Degree Programmes

- Engineering Programme
- Master Programmes (MST & MSc.)
- Linguistic & Scientific Adaptation Programme
- PhD Programme

Contacts

- Applicants from French speaking countries: recrutement@esigelec.fr
- Chinese applicants: ying.liu@esigelec.fr
- Indian applicants: indiaoffice@esigelec.fr
- Others: international@esigelec.fr

Exchange Programmes

(Non-Degree Programmes)

- Engineering programme
- Master programmes (MST)
- Internship in a Research Laboratory

Contacts

All Nationalities: cecilia.brunel@esigelec.fr
international@esigelec.fr

BEFORE COMING TO FRANCE

Student VISA

Once students have received their Final Admission Letter, they can finalize the visa process:

Non-European Students

Non-European students must contact the French Embassy or the French Consulate or the Campus France Agency in their country to ask for a Student Visa for France.

Documents required:

- Valid passport
- Final Admission Letter from ESIGELEC
- Financial resources (€600 per month)
- Accommodation certificate
- Copy of the medical insurance
- Copy of latest degrees/academic records

European Students

Students coming from the European Union only have to own a valid passport or identity card.

For further information, you may contact ESIGELEC at the following addresses:

- Applicants from French speaking countries: recrutement@esigelec.fr
- Chinese applicants : ying.liu@esigelec.fr
- Indian applicants : indiaoffice@esigelec.fr
- Others : international@esigelec.fr

Or the CAMPUSFRANCE agency:

Students can prepare their arrival consulting the CampusFrance website: www.campusfrance.org (French national Agency for the Promotion of Higher Education, International Student Services, and International Mobility). The CampusFrance spaces abroad welcome international students to guide them in their options for studying in France. It complies with visa regulations and other administrative requirements prior to the arrival in France.



Housing

International incoming students are offered a wide range of housing options distributed across various locations.

A housing of average comfort amounts around € 375 per month. Students have the opportunity to live either in student residences proposed by ESIGELEC, or in private rentals.

Student residences proposed by the school

Thanks to its agreements signed with public and private bodies, about 15 residences can receive students and trainees, according to their availability:

RESIDENCE	ADDRESS	HOUSING TYPE	SIZE	DISTANCE		MONTHLY RENT 2013 - 2014
				ESIGELEC St-Étienne-du-Rouvray	Rouen Centre (CPIi)	
Résidences located in Saint-Étienne-du-Rouvray (Zip code76800)						
Le Rouvray (CROUS)	30 rue Julian Grimau	Studio	27 m²	10 minutes walk	40 minutes by metro	€402.00
Le Rouvray (CROUS)	30 rue Julian Grimau	Studio	18 m²	10 minutes walk	40 minutes by metro	€345.50
Le Madrillet B (CROUS)	19 avenue de la Mare aux Daims	Shared apartment for 2 persons	32 m²	5 minutes walk	40 minutes by metro	€275.00
Maryse Bastié	2 avenue Maryse Bastié	Studio	16 m²	10 minutes walk or 5 minutes by métro	40 minutes by metro	€366.00
Résidence located in Sotteville-Les-Rouen (Zip code: 76300)						
Les Estudines	102 route de Rouen	Studio	18 m²	15 minutes by metro	30 minutes by metro	from €399 to €445
Résidences located in Rouen Gauche, on the left bank (Zip code: 76100)						
Charpak (CROUS)	153 boulevard de l'Europe	Studio	18 m²	30 minutes by metro	10 minutes by metro	€365.00
La Varende (CROUS)	12 place des Faïenciers	Studio	18 m²	30 minutes by metro	10 minutes by metro	€421.40
		Shared apartment for 2 persons	32 m²			€268.00
Malibras (CROUS)	29 avenue Jean Rondeaux	Studio	18 m²	30 minutes by metro	10 minutes by metro	€343.00
Studea Rouen St Sever (Nexity)	130 boulevard de l'Europe	Studio	18 m²	30 minutes by metro	10 minutes by metro	€433.00
Studea Rouen Sud (Nexity)	14 rue du 74E Régiment d'Infanterie	Studio	17 m²	30 minutes by metro	10 minutes by metro	€420.00
Residences located in Rouen Droite, on the right bank (Zip code: 76100)						
Studea St Marc (Nexity)	6 boulevard Gambetta	Studio	17 m²	By metro and bus: 40 minutes	10 minutes walk	€415.00
Studea Rouen Préfecture (Nexity)	11 rue Emile Leudet	Studio	18 m²	By metro and bus: 50 minutes	10 minutes by bus	€453.00
Residence located in Darnétal (Zip code: 76160)						
Les Estudines	102 route de Rouen	Studio	18 m²	By metro and bus: 1 hour and 10 minutes	15 minutes by bus	From €399 to €445
Résidence located in Mont-Saint-Aignan (Zip code: 76130)						
Panorama (CROUS)	Boulevard André Siegfried	Room	10 m²	By metro and bus: 1 hour and 15 minutes	30 minutes by bus	€244.00
Bois (CROUS)	35-37 rue du Maréchal Juin	Room	10 m²	By metro and bus: 1 hour and 15 minutes	30 minutes by bus	€198.00

Private rentals, to be managed by the students themselves

For students wishing to live independently, ESIGELEC has a list of rentals, located near the school or in the city center of ROUEN: www.esigelec.fr/en/Student-life/The-studying-environment/Student-accommodation

However, this option will have to be managed by the students themselves.

Occupying the apartment

The condition of the apartment at the time of taking possession is verified against an inventory checklist in the presence of the housing personnel/agent and the student.

Ensure that you have verified all aspects before you sign.

In general, a deposit equivalent to one month rent must be paid prior to occupying the premises.

A housing insurance attestation will be required by the residence or the owner before or upon the student's arrival.



Housing insurance

A housing insurance is required to cover various risks (damage, theft, fire, etc.). The annual fee varies from €42 to €90 and has to be paid by the student. The International Relations Office will arrange to obtain and hand over an attestation to the student which will have to be produced upon arrival. But it is the responsibility of the student to update their address or to close the contract in the event of a departure.

Financial aid for housing

Students are entitled to a "housing allowance" from the "Caisse d'Allocations Familiales" (www.caf.fr), a government run family welfare agency. Students are advised to apply on line for this financial aid one week after their arrival.



Handing over

The termination of the housing agreement during the year is subject to one month's notice. In the event that students wish to terminate the housing agreement prior to the date of termination of the contract, the rent for the period during which the premises was occupied will be recalculated, and will be higher than what was agreed upon initially.

Student must arrange an appointment with the owner or the agent of the accommodation for inspection against inventory of fixture at least one week prior to handing over the premises.

For further information, you may contact ESIGELEC at the following addresses:

- Applicants from French speaking countries: recrutement@esigelec.fr
- Chinese applicants: ying.liu@esigelec.fr
- Indian applicants: indiaoffice@esigelec.fr
- Others: international@esigelec.fr

Travel to France

Booking of the travel ticket

Once they have obtained the visa, students have to book their travel tickets. The students are expected to arrive on a week day, in the morning if it is possible. Students must not come on weekends or late at night, as there will be nobody to welcome them in Rouen!

In order to let time to the International Relations Office to organize in good conditions the arrival to France, students are requested to send their flight or train details to ESIGELEC **at least one week before departure.**

Pre-paid phone card

We strongly advice international students to carry a pre-paid phone card from their country to contact their family, or ESIGELEC in case of an emergency, upon arrival to France. It will also make easier the pick-up process at the airport.

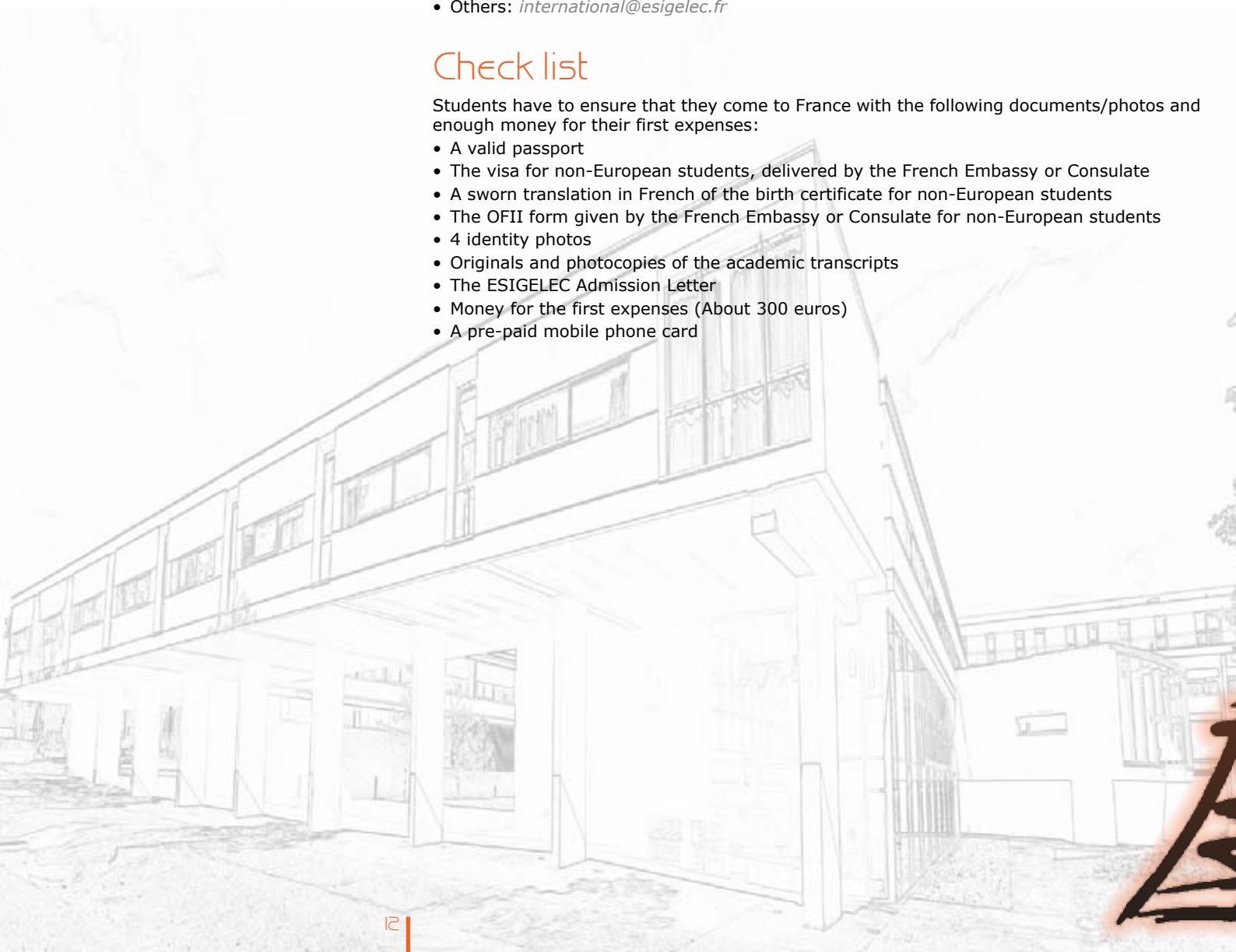
Students are requested to send their flight plan/train details and their phone number, to the right contact at ESIGELEC:

- Applicants from French speaking countries: recrutement@esigelec.fr
- Chinese applicants: ying.liu@esigelec.fr
- Indian applicants: indiaoffice@esigelec.fr
- Others: international@esigelec.fr

Check list

Students have to ensure that they come to France with the following documents/photos and enough money for their first expenses:

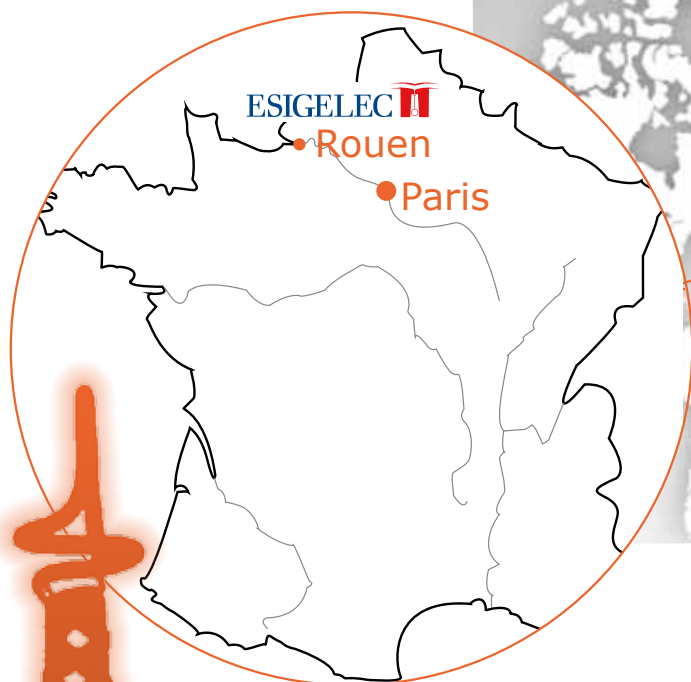
- A valid passport
- The visa for non-European students, delivered by the French Embassy or Consulate
- A sworn translation in French of the birth certificate for non-European students
- The OFII form given by the French Embassy or Consulate for non-European students
- 4 identity photos
- Originals and photocopies of the academic transcripts
- The ESIGELEC Admission Letter
- Money for the first expenses (About 300 euros)
- A pre-paid mobile phone card



ON ARRIVAL

Getting to ESIGELEC

ESIGELEC is located in Rouen, in Normandy, at a distance of one hour and a half from Paris by road.



By road

A car appointed by ESIGELEC picks up international students at the airport in Paris (please contact ESIGELEC to know the conditions) and brings them directly to their residences in Rouen.

Students from ESIGELEC will welcome new international students upon their arrival at their residences and will provide them with assistance and help.

We advise students to note the following contact details of ESIGELEC, in case of emergency upon arrival in Paris:

ESIGELEC
Technopôle du Madrillet
Avenue Galilée
76800 SAINT-ÉTIENNE-DU-ROUVRAY
France

Tel.: +33 2 32 91 58 58

Email: donovan.meunier@esigelec.fr or
international@esigelec.fr

Website: www.esigelec.fr

By train

- **From "Saint-Lazare" railway station in Paris to "Rouen Rive Droite" railway station in Rouen**

There is a direct train. The duration of the journey is of 1 hour and a half and will cost approximately €25.

- **From "Charles de Gaulle" or "Orly" airports in Paris to "Saint-Lazare" railway station in Paris**

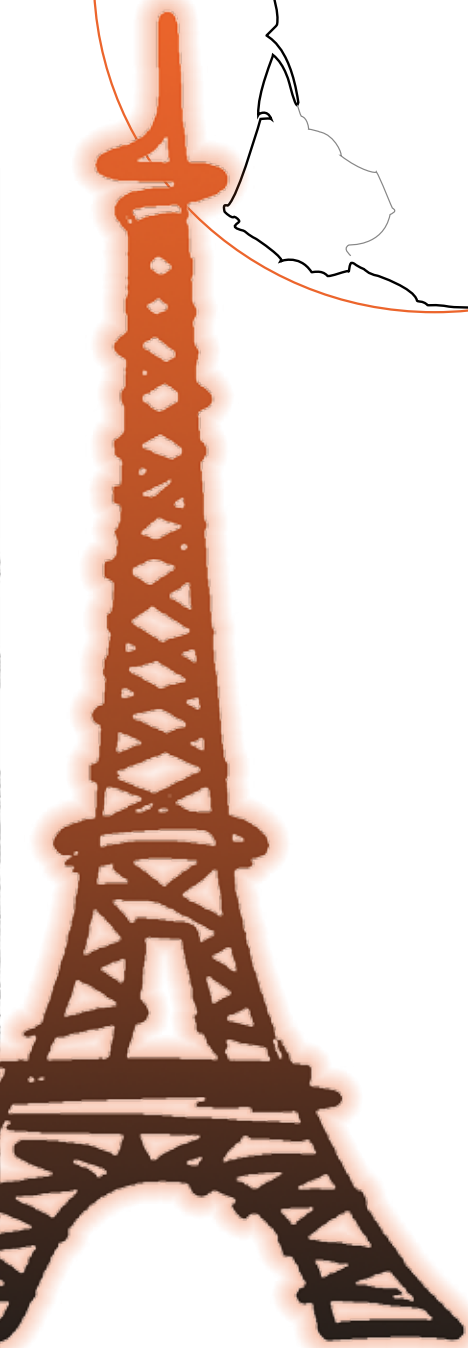
There is a train connection from the airports in Paris to "Saint-Lazare" railway station:

- **RER B and RER A**, for students who land in "Charles de Gaulle" airport in Paris (Ref. The metro map of Paris)
- **ORLY VAL, RER B and RER A**, for students who land in "Orly" airport in Paris (Ref. The metro map of Paris)

For more information:

www.ratp.fr/en/ratp
(Website of RATP / Parisian Transports)

www.ratp.fr/plan-interactif
(Website of RATP / Parisian Metro Map)



Registrations at ESIGELEC

Students will receive an email with an appointment to meet with the International Relations Office of ESIGELEC to start the administrative procedures.

Students have to ensure that they report at the appointed time with the following documents/photos/money:

- Valid passport
- Visa for non-European students
- 4 passport size photographs
- Sworn translation of the birth certificate
- OFII form (stapled to the visa in the passport)
- Admission letter from ESIGELEC
- Originals and photocopies of the final school transcripts
- Money to pay the health & housing insurances (about €300)

ESIGELEC International Relations Office

Floor: 2nd floor

Offices: B2_288 & B2_287

Opening hours: from 09:00 am to 5:00 pm

Tel: + 33 2 32 91 58 58

Email: international@esigelec.fr

Students will receive assistance, one by one, for the following steps:

- Obtaining the student card
- Opening a bank account
- Obtaining a medical insurance
- Initiating the procedure to obtain the residence permit
- Initiating the CAF procedure for housing financial aid
- Introduction to students union
- Presentation of ESIGELEC

The ESIGELEC International Relations Office is committed to provide help and assistance to all international and European students. The International Relations assistants not only provide services to the students but also organize special events that promote the diversity of cultures on the campus. It offers students the possibility to meet with each other.

Residence permit

The residence permit is compulsory for non-European students and for a stay of more than 3 months in France. Concerned students must apply for a residence permit as soon as they arrive in France. Then, it takes about 3 months after arrival, to get the residence permit.

Non-European students will have an appointment at the International Relations Office to comply with the residence permit procedure.

Non-European students having a short or a long-stay student visa (more than 3 months): They have to respect the following procedure.

Required documents:

- Valid passport and visa
- OFII form
- Housing insurance certificate, or accommodation certificate, or electricity/gas bill (less than 3 months old)

Upon arrival, non-European students with a long or short stay visa will have to register at the French Office of Immigration and Integration (OFII), with the help of ESIGELEC. They need to bring the OFII form and the required documents to the ESIGELEC International Relations Office.

The International Relations Office will plan an appointment for a radiography and another one for a medical examination with OFII, for each student.

Students will receive an email from ESIGELEC with the dates and timings of their appointments for the radiology and the medical examination.

Students will have to come to the International Relations Office to collect their OFII appointment letter ("convocation"). This document is compulsory to attend the OFII appointments. A tax of €58 will have to be paid by the students to go ahead with the procedure.

After the second OFII appointment, a registration stamp will be added on the passport and will allow students to stay in France until the expiry date written on the visa.

Students from the European Union, from the European Economic Area, from Switzerland, from Monaco or from Andorra, and having a temporary long-stay student visa (3 to 6 months):

They only need a valid identity card or passport.

The residence permit procedure is different for all international students who were **under 18 years old when they applied for a student visa**.

The International Relations office will assist them for this specific procedure.

- 3 months before the expiry date of the visa, students will have to start the procedure to renew their residence permit.
- The residence permit is compulsory to get a financial help for housing or carry out an internship.
- For further information, students have to contact ESIGELEC at: titredesejour@esigelec.fr

Health insurance

Health insurance is compulsory for all students and their enrollment at ESIGELEC.

In the event of a health problem, students having a health insurance will be reimbursed to the extent of 75% to 80% of the health care's expenses.

Once they have a health insurance, students will receive the health insurance card called "Carte Vitale" which they must carry for any medical appointment.

The registration fees for the health insurance are about €211 per academic year.

This policy is made available to students if:

- They are under 28 years old, and
- The duration of their stay (as a student) is of a minimum of 3 months.

After completion of the application form with the student, the International Relations Office will directly submit it to the students' social security organism for registration.

Document required: original birth certificate and its sworn translation into French or English.

Students from the European Union

Students from the European Union will be reimbursed by the French health insurance called "Sécurité Sociale", for any health problem happening in France, upon presentation of their European Card for Health Insurance. This card is delivered by the health insurance in the country of origin where the student or his/her parents are affiliated.

Complementary insurance

For additional coverage, students may subscribe to an extra insurance policy which reimburses the medical expenses not covered by the health insurance.

For more information, students may contact:

LMDE

15 rue Grand Pont

76000 ROUEN

Tel.: + 33 9 69 36 96 01

Website: www.lmde.fr

SMENO

7 rue Thomas Becket

76130 MONT-SAINT-AIGNAN

Tel.: + 33 36 20

Website: www.smeno.com

Students above 28 years old

Students above 28 years old cannot register to a student health insurance. They have to register to a specific health insurance called "CMU", which allows them the benefit of the French health insurance called "Sécurité Sociale" & the complementary health coverage. Students can apply for this insurance after the first three months of their stay in France.

You must have a valid health insurance from your country for the first 3 months of your stay in France!

ESIGELEC cannot be held liable in the event of any accident.

Banks options

The currency in France is the Euro (€). Credit cards are commonly accepted by most commercial establishments. The international VISA card is the most common.

All students have to open a bank account in France.

At the beginning of each academic year, bank representatives will assist you to open an account, in the school premises. If necessary, the ESIGELEC International Relations Office will be in charge of taking an appointment with the bank on your behalf.

Banks are located close to ESIGELEC, in the cities of Rouen and Saint-Étienne-du-Rouvray. All French banks and some foreign banks have a branch in the city center of Rouen.

Banks suggestions



BNP PARIBAS

40 rue Jeanne D'arc

76001 Rouen

Tel.: 0 820 82 00 01



159 rue François Raspail

76300 Sotteville-lès-Rouen

Tel.: 02 32 81 52 15



**SOCIÉTÉ
GÉNÉRALE**

34 rue Jeanne d'Arc

7600 Rouen

Tel.: 02 35 52 58 00

Transport in Rouen

Metro & bus

The best way to move in the city of Rouen is to take the bus or the metro.

The city of Rouen and its surroundings have 61 bus lines and 2 metro lines.

For more information about public transports in Rouen: www.crea-astuce.fr

For the metro map of Rouen: www.la-crea.fr/core_web/images/transport/plan_metro.gif

From Rouen City Center to ESIGELEC by metro

Route: Technopôle du Madrillet –

Saint-Étienne-du-Rouvray

Station: Technopôle du Madrillet

- Bus and metro ticket for 1 trip (valid for one hour): €1.50 / ticket.
Students can buy such tickets in the buses or at the metro stations.
 - Monthly bus and metro card for unlimited trips: €26 / month, if the card is monthly paid,
 - or €14 / month, if the card is paid annually.
- Students are entitled to a transport card called "Carte Astuce", that gives them access to unlimited bus and metro travels. This card can be bought in the bus and metro agency of Rouen called TCAR:



7 rue Jeanne d'Arc - 76000 Rouen

Tel.: + 33 2 35 52 52 52

Website: www.crea-astuce.fr

Opening hours: From Monday to Friday
(07:00 am to 07:00 pm)

Saturday from 09:30 am to 05:30 pm

Train

SNCF is the national railway company. "Rouen Rive Droite" is the name of the train station in Rouen.

For more information on bookings/timings:



- Place B. Tissot
76000 Rouen
- Centre Commercial Saint-Sever
76000 Rouen
- 445 rue Garibaldi
76300 Sotteville-les-Rouen

Tel.: + 33 8 36 35 35 35

Website: www.sncf.fr



Money matters and daily life

Students need approximately €600 per month for everyday expenses.

The estimated monthly cost of living for a student in Rouen can be defined as followed:

- Housing in Rouen: €250 - €450/month
- Food: €130/month
- Bus card: €26/month
- School restaurant: €4.50 /meal
- Laundry: €5 for a wash
- Phone subscription : €2 - €20/month
- Internet subscription : €2 - €20/month
- Baguette (French bread): €0.90
- Stamps:
 - €0.61 (within France)
 - €0.75 (European Union)
 - €0.87 (International)



Mobile phone subscription

Documents required:

- Valid identity card or passport
- Accommodation certificate
- Bank account details ("RIB")
- School certificate or student card



Phone calls:

- International calls (fixed lines): country code + state/region code + phone number
- International calls (mobile): country code + mobile number
- To call France from abroad: dial 0033 + 9 digits number (without the first 0)
- For calls within France: dial the 10 digit number (starting with 0)

Catering

The university cafeterias are run by the CROUS. A main course and a desert can be bought at a subsidized cost of €4.50 to €5. The cafeterias are situated at:

- Mont-Saint-Aignan: University cafeteria of "Panorama University". Meals are served in self-service with tickets. Cash payments are accepted.
- Saint-Etienne-du-Rouvray: University cafeteria of ESIGELEC. Meals are served on a self-service for which the CROUS issues a special card. Cash payments are accepted.

Internet

Students can purchase a plan from a range of attractive offers in any internet service providers, such as SFR, FREE, ORANGE or BOUYGUES. Some packages include landline phone for local or international calls. All students have a personal ESIGELEC email address (valid for the period of studies at school).

Postal services

Post offices are opened from 9.00 am to 5.00 pm, from Monday to Friday. They sometimes close at lunchtime. They are also open on Saturday morning. Letter boxes are yellow in color. The closest post-office from ESIGELEC is located at metro station: "Ernest Renan" at Saint-Etienne-du-Rouvray.

Electricity

Voltage in France is of 220 Volts. We highly recommend you to buy an adaptor before your arrival.

International driving license

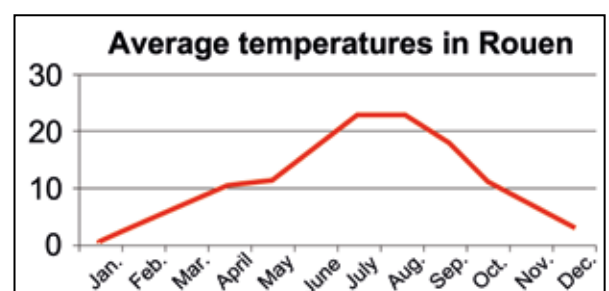
Once the residence permit is issued, students can apply for an international driving license. Students have to contact the "Prefecture of Rouen".

Documents required:

- Driver's license
- Proof of residence: housing contract, electricity or telephone bill, etc.
- Residence permit & passport
- 4 passport size photos
- International driving license application (available at the "Prefecture of Rouen")

Weather & climate

The average temperature in Rouen during summer is about 23°C. In winter, it rarely snows but it often freezes. Rouen being close to the sea, rain is a regular feature.



ENJOYING LIFE IN NORMANDY



The Students Union

The Students Union is also known as the ESIGELEC Students Association and is the focal point of student social life in school. Apart from regular services, the Students Union organizes activities, events, excursions, parties for students.

Activities managed by the students of ESIGELEC within the Students Union (BDE), the Sports Union (BDS) and the International Students Union (BDI) are numerous and diversified.

The BDE main activities are given below:

- Welcoming of the new students
- Organization of students activities and social life at school
- Promotion of ESIGELEC

The BDS main activity is given below:

- Organization of sports activities: volleyball, handball, basketball, football, rugby, sailing, climbing, etc.

The BDI main activities are given below:

- Assistance for international students, specially during their first days in Rouen
- Welcoming of the new international students.
- Organization of activities, events, excursions, parties, etc.

The International Students Union (BDI)

The International Students Union, called BDI (Bureau de l'International), welcomes the international students and organises activities for them during their studies at ESIGELEC. BDI assists them for their first administrative procedures once they arrive in Rouen and answers their questions about the courses at ESIGELEC, activities and services in the city, etc. BDI also proposes several students events to facilitate their life on the campus.

Activities in Rouen and in its surroundings



For more information, students can log on to: www.regionnormandie.com/tourisme or www.rouentourisme.com

or can go directly to the Tourist Office of Rouen at the following address:

Office de Tourisme de Rouen - 25 place de la Cathédrale - 76000 Rouen

Cinemas in Rouen and its surroundings

- UGC Ciné Cité – Centre Commercial St Sever - Rouen - Tel.: 02 32 81 68 67
- Pathé – Docks 76 - Rouen - Tel.: 0892 69 66 96
- Omnia – Rue de la République - Rouen - Tel.: 02 35 07 82 70
- Gaumont – Boulevard Pierre Brossolette - Le Grand Quevilly - Tel.: 02 32 66 62 62

Concert halls

- Zenith: concerts, shows, etc.
Agglopôle - Avenue des Canadiens - Le Grand-Quevilly - Tel.: 02 32 91 92 92
- 106: concerts, shows, etc.
Quai Jean de Béthencourt - Rouen - Tel.: 02 32 10 88 60
- Opéra de Rouen Haute-Normandie:
7 rue du Dr Rambert - Rouen - Tel.: 0810 81 11 16

Swimming pool

- Piscine Denis-Diderot: 114 boulevard de l'Europe – Rouen - Tel.: 02 35 63 59 14
- Piscine municipale Guy Boissière: avenue J. Chastellain – Rouen - Tel.: 02 35 07 94

Ice rink

- Duchêne: Île Lacroix - Rouen - Tel.: 02 35 70 84 49

Bowling

- International Bowling: 130 rue Constantine - Rouen - Tel.: 02 35 71 24 47
- Bois Cany: 22 boulevard P. Brossolette - Le Grand-Quevilly - Tel.: 02 32 11 58 58

Museums

- Rouen Art Gallery: esplanade Marcel Duchamp - Rouen - Tel.: 02 35 71 28 40

At a distance of just 60 km from the English Channel, the capital of Normandy, Rouen, is an attractive town with a rich historical past. Joan of Arc was burned alive there in 1431. The city was seriously damaged during the Second World War, and was one of the first cities to be liberated by the allied forces

Rouen is a student-friendly city which offers innumerable options to its visitors in the form of sight-seeing theatres and other cultural events.



EMERGENCY numbers



Police emergency: 17

Medical emergency: 15

Fire brigade: 18 or 112 from a cell phone

Police station: 02 32 81 25 00

Emergency doctors: 02 35 03 03 30

Duty chemists: 02 32 81 25 00

Main CONTACTS



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International Country Managers



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Incoming Indian Students,
before arrival
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une école d'ingénieurs



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