

BILBAO FACULTY OF ENGINEERING
Annex to the Erasmus+ inter-institutional Agreement
Institutional Factsheet



<u>INTERNATIONAL OFFICE</u>			
Director: Dr. Charles Pinto – Vicedean for International Relations (charles.pinto@ehu.eus)			
Incoming students	Unai Goikoetxea – International Officer (ingenieria.internacional@ehu.eus)		
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Erasmus code:	E BILBAO01	ECHE:	29640-EPP-1-2014-1-ES-EPPKA3-ECHE
		PIC	999865234
LOCATION	Our Faculty is strategically located in the very center of the city of Bilbao, linked by underground, trainway, bus or local trains. See link		

ACADEMIC INFORMATION

ACADEMIC CALENDAR

COURSES AVAILABLE

Our studies are organised in 4 years on Undergraduate (Bachelor) studies and 2 years on Masters. Besides, there are 15 specialised Masters currently offered at the Faculty.

All courses are taught in Spanish and are accessible to exchange students. The contents can be found in our web page, under the banner [degrees awarded](#). The timetable can be found at [Check timetables](#). Some courses are offered in English, French or German (see attached file).

Exchange students can take courses from any of our degrees in the following fields:

- "Ingeniería Industrial": Mechanics, Electrical, Energetics, Design, Manufacturing, Hydraulics, Aeronautics ...
- Telecommunications: Electronics, Communications, and Telematics.
- Chemical Engineering: Environmental Technology, Industrial Chemistry.
- Industrial Organization Engineering: Economics and Engineering.
- Industrial Electronics and Automatic Control
- Materials Engineering.

Bachelor Project and Master Thesis can be performed at the Faculty in Spanish or English. The student must find a tutor through the International Office to be accepted.

GRADING SYSTEM

GRADE and **MARK** contain the result of the exam taken either on February (1st semester/Fall semester) or on June (2nd semester/Spring semester). In case there is no Mark and Grade says NOT TAKEN, that means that the student did not take the exam or failed it.

ECTS Grade	Spanish Grade	Definition	
A	10	Excellent	Outstanding performance with only minor errors
B	9	Very Good	Above the average standard but with some errors
C	8	Good	Generally sound work with a number of notable errors
D	6,7	Satisfactory	Fair but with significant shortcomings
E	5/PASSED	Sufficient	Performance meets the minimum criteria
FX	4	Fail	Some more work required before the credit can be awarded
F	0 to 3	Fail	Considerable further work is required
NOT TAKEN	NP	Not Taken	The student did not sit for the final exam

ECTS credits	
One semester: 30 ECTS credits	One full academic year: 60 ECTS credits

The number of credits of each subject is given with the following criteria: 1 credit corresponds to 25 hours of dedication divided as follows: 10 hours of class and 15 hours of personal study.

LANGUAGE REQUIREMENTS

Our Faculty requires level of language proficiency in Spanish and/or English (level B2 or higher of the [Common European Framework of Reference for Languages - CEFR](#)).

We accept the following certification:

- All internationally recognized language certificates such as TOEFL, etc.
- Confirmation issued by home university in regards to student's language skills at the required level (B2).

EXCHANGE

Exchange period	The students can come: <ul style="list-style-type: none"> • for a semester to take courses or perform a bachelor/master thesis at the Faculty • for a full year to take courses and/or perform a bachelor/master thesis at the Faculty • for a full year: in the first semester they take courses and in the second one they perform an internship in a company (Spanish is needed for the internship). • For Double Degree Programmes, it depends on the specific agreement 	
Languages	There are Spanish courses for exchange students . An intensive course in August-September (2 weeks), and regular courses during each semester. As we are a bilingual region, our courses are offered in Spanish and in Basque (in separate groups). There is the possibility of studying a course on Basque Language and Culture.	
Documents to be submitted only by email	<p>Step 1 Once the below mentioned documents are submitted, the student will receive and e-mail with a link that will take him/her to the second step</p> <ul style="list-style-type: none"> - Application Form - Learning Agreement - In the case of students that come to do a Bachelor Project or a Master Thesis: a Motivation Letter and a <i>Curriculum Vitae</i>. <p>Step 2 To complete through the Online Application Procedure</p> <ul style="list-style-type: none"> - Official Transcript of University Records - Photograph - Photocopy of the Passport or Identity document 	
Application deadline	For the first semester: before June 30 st For the second semester: before December 15 st	
Acceptance package:	The students will receive the acceptance package two-three weeks after applications are received. The students coming from countries needing a VISA will receive the original acceptance letter sent from our office.	
Medical insurance:	The students must have their own medical insurance. A proof of the card or policy will have to be presented once they arrive. Further assistance: helpcentre4.internacional@ehu.eus	
Visa:	The students coming from countries needing a VISA must obtain it by their own means, using the acceptance letter sent from our office. Further assistance: helpcentre4.internacional@ehu.eus	
Expenses and cost of living (Approximate monthly expenses)	Accommodation	300 €
	Sustenance	265 €
	Public transportation	35 €
	Miscellaneous	100 €
	Total per month	700 €

Accommodation	<p>There are very few University Residences. We recommend sharing rented flats; this is the usual option for foreign students as well as for Spanish ones who don't live with their families.</p> <p>There is a <i>Help Centre</i> for Visiting Students, with an office in our Faculty, which has a list of flats and rooms, as well of the residences. Their mission is to help foreign students to find accommodation. The students must get in touch with them</p> <p> helpcentre3.internacional@ehu.eus Tel.: +34 94 601 7366 +34 94 601 7365 </p> <p>More information</p>
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ORIENTATION AND WELCOME

Our Faculty organizes the Buddy program. Every foreign student is assigned to one or two local students who will act as tutors before and after the arrival. The buddies will be in contact with the Exchange students by email before the semester starts, in order to know their arrival date.

Once exchange students arrive at Bilbao, they must submit a copy of their registration in their home Universities. In addition, on Thursday before each semester starts, there is a gathering and orientation meeting in our Faculty, and the students must to attend it. We will have the meeting on September and January, in room "Aula de Grados" (building A, 1st floor).

WEB-PAGES OF INTEREST FOR EXCHANGE STUDENTS

Faculty of Engineering Bilbao	University of the Basque Country (UPV/EHU)	Bilbao	Biscay	Basque Country	Spain
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